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| **Church Ministry Group** |  | **Date** |  |
| **Site** |  | **Supervisor** |  |
| **Nature of Activity** |  | **Participants Involved (Number/Ages)** |  |

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| Hazards | Risk Assessment | Controls | Reassessment | Further Action |
| **Describe Hazard** | **Type of Hazard** | **Potential Risks (Specific)** | **Severity** | **Likelihood** | **Risk Rating** | **Pre-existing Controls or action to be taken.** | **Hierarchy of Controls** | **Adequacy (Y/N)** | **Severity** | **Likelihood** | **Risk Rating** |  |
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**EXPLANATION OF TERMS USED**

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| **Types of Hazards** |
| **Physical** | **PH** | Hazards that could cause physical effects such that may require first aid. E.g. wet floors, loud noise, sharp edges, bad lighting etc. |
| **Ergonomic** | **ER** | Hazards that could cause strain injuries. E.g. lifting heavy objects, seat & desk height |
| **Psychological** | **PS** | Hazards that could adversely affect mental health. E.g. working at heights, shift work, abuse, discrimination, counselling etc. |
| **Chemical** | **C** | Hazards caused by chemicals. E.g. Fumes from solvents, gas use, burns from acid etc.  |
| **Biological** | **B** | Hazards that may result in contamination, disease or envenomation. E.g. Food handling, unclean air conditioners, snake territory, etc.  |
| **Radiation** | **R** | Hazards from a light, heat or energy source. E.g. Sunburn, welding flashes, ovens |
| **Electrical** | **EL** | Hazards that could cause electrocution or electrical damage. E.g. exposed wires, water near power leads, overloaded sockets, etc. |

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| **Severity –** *How severely could someone get hurt?* |  | **Likelihood –** *What is the likelihood of injury/illness occurring?* |
| **Insignificant** | **A** | No injury/illness. No damage | **1** | **Rare** | <3% Chance |
| **Minor** | **B** | Minor Injury/illness – basic first aid only | **2** | **Unlikely** | ~3-10% chance |
| **Moderate** | **C** | First Aid/Minor Medical Treatment Required | **3** | **Possible** | ~10-50% chance |
| **Major** | **D** | Medical Treatment Required (GP/Hospital) | **4** | **Likely** | ~50-90% chance |
| **Catastrophic** | **E** | **Emergency** Medical Treatment Required – Serious Injury/Death possible. | **5** | **Almost Certain** | >90% chance |

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| **Risk Rating Analysis** |
| **Severity** | **Likelihood** |
|  | **1** | **2** | **3** | **4** | **5** |
| **A** | **Low** | **Low** | **Low** | **Low** | **Low** |
| **B** | **Low** | **Low** | **Low** | **Medium** | **Medium** |
| **C** | **Low** | **Medium** | **High** | **High** | **High** |
| **D** | **Medium** | **Medium** | **High** | **Extreme** | **Extreme** |
| **E** | **Medium** | **High** | **Extreme** | **Extreme** | **Extreme** |

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| **Hierarchy of Controls** |
| **Elimination** | **E** | Eliminate the hazard or risk |
| **Substitution** | **S** | Substitute with an alternative practice, material or equipment |
| **Isolation** | **I** | Separate from those at risk of harm. |
| **Engineering** | **EN** | Design or set-up features to minimise the risk. |
| **Change Work Methods** | **C** | Change the way work is done, review and implement good work practice. |
| **Personal Protective Equipment (PPE)** | **P** | Provide appropriate personal protective equipment to all involved.  |